

Terms & Conditions

LHTD 2025

Information and Instructions for
May Queen Field (MQF) Traders & Charities

1. The MQF is open for setup from 8am on the event day (Sunday 22nd June 2025). General Public admission to the event is between 11am and 5pm. (This may be altered at the organisers discretion on the day, depending on circumstances).
2. Participants will receive two free event passes once parked on the field in your allocated plot.
3. There will be NO ACCESS to the MQF after 10.15am, and you must be parked and setup by 10.25am. Please arrive in good time; the field will be busy as vehicles and exhibitors arrive to set up.
4. All vehicles and any equipment must be kept within the allocated pitch, with the engine turned off, the keys removed from the ignition and the handbrake applied throughout. They must stay on-field and within the allocated area for public safety reasons until the event closes at 5pm.
5. **NO VEHICLE MOVEMENT is permitted after 10.25am until the event close, unless directed by an event marshal. Vehicles will not be permitted to leave the field before 5pm for any reason.**
6. Acceptance and entry into the event are under the condition that you abide by these terms and conditions and follow direction from the event marshals on the day.
7. Participants must remove their own waste from the field.
8. The use of gazebos for exhibitors is permitted but guy ropes cannot be used as they present a tripping hazard. Instead, gazebos should be secured with sandbags. In the event of inclement weather, such as gusts, where the event organisers require gazebos to be taken down you must promptly comply with this instruction. Gazebos are the responsibility of the owner and should be covered in your Public Liability Insurance.
9. Please note that there is NO POWER OR WATER provided on the MQF. If this is required, you must bring your own.
10. Prohibited sales: tobacco, alcohol (except licensed bar) and any illegal substances.
11. For alcohol sales a TENs licence must be in place prior to the event and submitted to the event organisers in good time.
12. Food hygiene certificates must not be more than 3 years old.

13. In accordance with the single use plastic ban October 2023 you must not supply single-use plastic plates, trays and bowls to members of the public.

14. Pre packaged food for direct sale must clearly display the ingredients with allergens in BOLD (Natasha's Law 2021)

15. As part of the application process for all traders and stall holders, insurance, hygiene and risk assessment documents will need to be submitted.

16. Risk Assessments must cover all items within your plot, including tables and any other structures.

17. Limited Saturday setup may be possible by prior special arrangement.

18. Tables and chairs are not provided, you will need to bring your own.

19. Charities that wish to collect donations on their stalls must request this permission from the event organisers and will require the appropriate licenses from Warrington Borough Council. Please note that we do not allow mobile bucket collections on the field.

20. Due to unforeseen circumstances such as inclement weather, access issues or serious health and safety concerns, it may be necessary for the event organisers to cancel the event. This can occur at any time up to the time of the event's scheduled opening. If the Event is cancelled the vendor/charity/exhibitor will be refunded any fees already paid. The Event Organisers will not be responsible for any financial, trading or other loss of whatever kind incurred by the vendor/charity/exhibitor.

Location: May Queen Field, Pepper St, Lymm, WA13 0JB – The site will be sign-posted on all the approaches to the village. For map and general information visit the event website <http://www.lymmtransport.org.uk>